

## RISK ASSESSMENT

### Regent's Park Bandstand Festival

<b>Organisers: Regent's Park Music Festival Charitable Fund</b>		<b>Assessor(s)</b> Mark Elliott			<b>Date: 9 December 2024</b>			
<b>Responsible persons:</b> Mark Elliott Nancy Janin Tom Thompson								
Location: Holme Green & Broadwalk Bandstands		Signature(s):			Date for Review:			
Activity/Element	Hazard	Who is at Risk?	Existing Controls	Risk Rating			Additional Controls Required	
				L <sup>1</sup>	C <sup>2</sup>	R <sup>3</sup>		
Concerts on the Holme Green Bandstand and Broadwalk Bandstand on weekends from 18 June to 18 Sept 2022	Vehicle movements in the park	Public Volunteers	No coaches allowed in Park. Permits for free parking issued to Performers. Guidance note issued to performers on driving vehicles in park to deliver and pickup equipment	2	2	6	Member of Performers walks in front of the vehicle. Follow Park Regulations and instructions for Vehicles	
As above	Terrorist attack	Public Performers Volunteers Contractor	Visual Inspection	1	5	5	Police informed of special concert on July 21 to honour bandsman killed in 1982	
As above	Fire	Performers	The bandstand is an open space and can easily be evacuated	1	2	2		
As above								

As above	Falls. Trips, unsafe steps, guard rails and similar	Performers, Public Volunteers Contractor	Structure checked annually. Maintain housekeeping at all times. No trailing leads Spillages clearly signed and cleared up immediately.	3	2	6	Volunteers or responsible persons will intervene if children try to climb the stairs to the performers. No lighting required as the concerts take place in the daytime. Minimize cabling where possible

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As above	Lifting and carrying, manual handling	Performers Contractor Volunteers	Performers only need to carry their instruments, which they are familiar with. Contractor Gavin Jones will carry chairs and other equipment to and from the bandstand	2	2	4	Contractor is trained in proper lifting carrying methods. Use of mechanical lifting aids where appropriate
As above	Electrical Equipment	Performers Volunteers	Equipment is regularly tested, Check the siting of the equipment and leads/ wiring used	2	2	4	Tape down any loose wiring. Install circuit testing device
As above	Noise Level	Performers Public Volunteers	Sound level check at each performance to ensure there is no sustained noise levels above 85db	1	1	2	
As above	Weather	Performers	High Winds, Heavy Rainfall, Hailstorms/fall, Lighting Storms	2	3	21	If forecasted before the day of the performance the Site Supervisor in discussion the performance leader whether to go ahead. On the day the same discussion is held

As above	Injury / Illness/ accidents, incidents and near misses/ attacks from members of the public, antisocial behaviour or aggressive behaviour	Performers Volunteers Public		2	4	8	<p>The Site Supervisor should be notified of the occurrence of any of the problems mentioned. Supervisor in turn will notify the Park Duty Office by phone on the number provided by the Park for the Duty Officer..</p> <p>A first-aid kit will be available at the Friends of the Park Gazebo close to the bandstand</p>
<sup>1</sup> Likelihood of Occurrence 1. Improbable: probability is close to zero 2. Remote: Unlikely though conceivable 3. Occasional: Could occur some time 4. Probable: Occurs repeatedly/an event to be expected 5. Frequent: Not surprised if event occurs/will occur several times		<sup>2</sup> Likely Consequences 1. Negligible: Trivial injury (requiring minor first aid) 2. Minor: Minor injury/short term absence 3. Serious: Single severe injury and/or multiple minor injuries 4. Critical: Single fatality and/or multiple severe injuries 5. Catastrophic: Multiple fatalities			<sup>3</sup> Risk Rating R = L x C 1-5 Tolerable: No additional controls required 6-10 Low Risk: Probably requiring a written Safe System of Work 11-15 Medium Risk: Written SSW required until risk is designed out 16-20 High Risk: Consider Permit to Work 21-25 Intolerable Risk: Cease activity		